



Morwenstow Parish Council

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Minutes of the Monthly Parish Council Meeting held at 7:30pm on Wednesday 19th March 2025 at the Community Centre.

1.	Attended by: Cllrs. J Hobbs (Chair), J Phipps, K Boundy, N Steer, K Jones, G Worden, J Payne, R Savage, one member of the public and the Clerk – S Rosser.
2.	Apologies for absence were received from: Cllr. C Myers
3.	Public Participation: No participation took place.
4.	Disclosures: No disclosures were made.
5.	Dispensations: None were required.
6.	The previously circulated minutes of the Monthly Parish Council meeting held on 19 th February 2025 were approved and signed by the Chairman.
7.	Matters arising from the minutes and updates – for information only. <i>None</i>
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey. Written report appended to the minutes.
9.	<p>Parish Maintenance and Matters for discussion:</p> <ul style="list-style-type: none"> a) Parish maintenance & hedges; <ul style="list-style-type: none"> - Overnight parking has been identified and has been going on for some time, a Councillor has spoken to the owner of the vehicle and it is understood that the owner does not have room for it at home. This isn't a responsibility of the Parish Council to house this vehicle or any other. No overnight parking is permitted. Clerk to write to the owner and leave letter on the vehicle. New sign to be installed. - A third party reported a trip at event at the Community Centre. The Clerk spoke to the person concerned and they were well. Cllr. Payne will add the area to his overall grounds log in future. Nothing further can be done until the next section of the car park is tarmaced. - A Councillor saw two people on the Coast Path who brought to his attention that there are no bus time tables nor bus stop sign at Crosstown. It is understood to be the same at Gooseham. Cllr. Worden to obtain timetables from the bus company for inclusion at the stops. - A question was raised as to who the responsibility lies with for bridges with water flowing beneath them that is causing issues. C. Cllr. Tilbey to ascertain and report the debris again to Oliver Jones. Cllrs. Boundy and Payne have cleared logs and branches that are causing erosion at Hobbs Choice bridge. It is still an issue at Hackmarsh bridge. C. Cllr. Tilbey is to speak to Oliver Jones and Devon Wildlife Trust regarding this. - The long-term diversion at Tidnacott involved installation of a new bridge – this was not installed high enough. On reporting this – it was inspected and then left with a sign to say that it is in poor state of repair. C. Cllr. Tilbey to look in to this also. b) To note completed tree log; checked and signed by the Clerk. c) To note completed playpark log; checked and signed by the Clerk. The materials have been obtained for the shelter repair. RoSPA will be visiting in April/May. d) To note completed overall grounds log; checked and signed by the Clerk. e) To note completed outdoor fitness equipment log; checked, signed and retained by the Clerk. f) Hawker country sign – final proof and costings were presented. The sign will be slightly shorter in width, but deeper with a larger surface area overall. Solid aluminium with a reflective face. Cost including artwork - £668.32 + VAT. £500 has been secured by the Hawker Celebration Group/MCC Committee. Cost to MPC £168.32 +vat element. This was agreed by the Council – proposed by Cllr. Phipps, seconded by Cllr. Savage. Sign to be ordered and installed by CC. It will be bagged and an unveiling will take place at the earliest possible convenience. g) Commemorative tree planting request at the Playing Fields from the Community Centre Committee. A request was received, Cllrs are in favour of a tree planting and would suggest that advice is sought from an Arboriculturist.
10.	<p>Health & Well Being Project Update: Project in progress – update.</p> <p>A request for pickleball lines to be included in the markings has been received. This attracts an additional cost of £225+ VAT – the Council resolved to include these. Lines are booked to be painted on Monday 24th March.</p> <ul style="list-style-type: none"> 1. We've been asked to attend the next CAP meeting as a celebration of our project 31st March in Bude. 2. Management committee has been formed – 6 members plus the original steering group (11) 3. Lottery funding was unsuccessful. A new application was made to Sport England – this does not include football element as it is not allowable with this grant. This is being discussed by the review panel today. News will be received between Mon & Wed next week. This will give time to apply elsewhere if needed.

	<p>4. 105 trees have been planted – letter of thanks to go to The Woodland Trust for supply of trees.</p> <p>5. Evaluation and final claim form have been submitted and cleared for payment – payment received too.</p> <p>6. Rubbish contract needs to be in place, the Chairman has had great difficulty in getting commitment from anyone in writing. Cornwall Council don't reply to any requests and the website sends you round in circle. <i>C. Cllr. Tilbey requested details to follow up on behalf of the Chairman. Two bins are also required. Clerk to obtain these.</i></p>
11.	<p>Contractor appointments:</p> <ul style="list-style-type: none"> Local Maintenance Partnership – Kevin Sluggett £ 1,248.00 inc vat & PSJ Garden Services £ 1,435.90. South West Coast Path – PSJ Garden Services £1,650.00. Aunt Amy's Garden – PSJ Garden Services - £200.00 summer & autumn cuts. Playing Fields – PSJ Garden Services- £2,387.00 for the year. Kevin Sluggett – hedge £48.00 inc vat. Duckpool toilets – Mrs S. Francis £26.00 per visit. Same arrangement with National Trust. Need to ask Kilkhampton Parish Council if they are happy to pay again. Clerk to email. 1st April start date. Some roof repairs are planned this year by NT – more details when available. 62 visits last year. Public toilets – Mrs S. Francis £1,360.00 for the year. <p>No tenders were received from the other company that submitted their interest.</p>
12.	<p>Election details – Thursday 1st May 2025 – Polling Day.</p> <p>An overview was given. Elector numbers were given to Councillors who required them for their forms.</p> <p>Details available so far can be found here.</p> <p>A new page on the website has also been created: https://morwenstowparish.gov.uk/2025-parish-council-elections</p> <p>*Note the meeting change date for the Annual General Meeting of the Parish Council will be one week earlier than usual on Wednesday 14th May 2025 – this means that the Annual Open Meeting will be a week earlier on Wednesday 21st May 2025.</p> <p>Election packs are available and have been distributed, the member of public in attendance received a pack also.</p>
13.	<p>Policy review:</p> <ul style="list-style-type: none"> Equality & Diversity Environmental Financial Regulations these were fully adopted with the transferred information as required. Review of the Risk Register for the Internal Audit Review of Register of Assets for insurance purposes Review of Data Asset Register and Retention Policy Review of the effectiveness of internal controls Review of Risk assessments. <p>These were all reviewed on screen. The documents had also been received by Councillors for review prior to the meeting. No changes were proposed to the documentation.</p>
14.	<p>Training available: Number of opportunities within the Training Bulletin – available to all Councillors – see Calendar.</p> <p>No one wished to do any training at this point.</p>
15.	<p>Correspondence:</p> <ul style="list-style-type: none"> * Cornwall Council: positive planning; planning consultations & appeal notice; CAP meeting details Monday 31st March at Camelford; Town & Parish Council Newsletter; Supplier update; Countryside Services; Strategic Planning; Affordable Housing; Election details; Consultation & updates. * Cornwall ALC & NALC - various * Drive EV - * Hawker Country Sign – Alan Rowland/JAG Signs * H & WB Project various * Sport England grant application confirmation * MCC Committee – tree planting request & request to progress the recent planning application formally * Pickleball line marking request * Craig Lang Cyber Protect Officer * Quotations from Kevin Sluggett & PSJ for Parish maintenance * Radio Cornwall * Zurich Municipal Spring update * VAT126 team * Invoices from: Aquiss/Citron Hygiene renewal/Parish Magazine Printing * Newsletters and updates from Information Commissioners Office; HMRC; Rural Service Network; South West Coast Path; Volunteer Cornwall, NHS Cornwall & IoS +ICB, Clean Cornwall, National Landscape, Planning Portal.
16.	<p>Finances:</p> <p>The accounting spreadsheet had been distributed to Councillors prior to the meeting. All payments were agreed as per the schedule. The invoices were checked and initialled by Cllr. Hobbs, the cheques were signed and initialled by Cllrs. Boundy & Phipps. Cllrs. Tilbey & Jones checked and signed the bank statements.</p>

Invoices paid were as follows:

February: Aquiss – Broadband: £32.00; Parish Magazine Printing – February Hamlets: £46.19; Morwenstow Community Centre – Annual charges & hall hire: £452.66; Citron Hygiene: Waste service x3 + duty of care - £449.76; Cornwall ALC - Election training part 1 - £42.00; Mrs S. Francis – public toilets maintenance: £322.23; Mrs S. Rosser – Clerk Salary Jan to March + expenses: £2,101.43; Harod Sport – basketball nets: £27.14; Chadds – hand towels & toilet roll: £46.14.

Bank reconciliation at 28th February 2025

Balance as at 31/01/2025 - £ 15,333.29

Plus income: Nil - £ 0.00

Less expenditure - £ 11,304.19

Balance as at 28/02/2025 - £ 4,029.10

Bank statement as at 28/02/2025 - £ 4,029.10

Less outstanding payments - £ 585.06

Business reserve balance as at 31/12/2024 - £ 311.04

Total funds held as at 28/02/2025 - £ 3,755.08

- Check the budget – ***the budget was checked against the forecast and all agreed.***
- Letter to bank to transfer funds back to the savings account – ***a pre written letter was signed by the Chairman and Vice Chair to transfer £10,000.00 back to the savings account; now that repayment of the grant funding for the H&WB project has been received.***
- Internal Audit to take place in time for completion and sign off at the April meeting within the life of the existing Council. ***All in hand with Mrs Joyner.***

17. Planning: **Planning Partnership: Update from Cllr. Worden No news at present.**

Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:

Whilst two planning applications were received before the meeting, it gave little notice that they would be discussed. With agreement of the Planning Officer – both will be discussed at the April meeting.

- PA25/01938 | Proposed change of use from food store/cafe to dwelling house including the addition of 3 new window openings - Furze Stores Shop Morwenstow Bude Cornwall EX23 9SL
- PA25/01950 | Proposed conversion of building to dwelling. Killarney Springs Morwenstow Bude Cornwall EX23 9PX

Enforcement updates – no update.

For information only:

- ***Awaiting decision:***

PA24/09640 | Listed building consent for the installation of an external ASHP fan unit on a concrete plinth to the rear of the utility room and Carer's bedroom. | Eastaway Manor Morwenstow Bude Cornwall EX23 9JQ

PA25/00943 | Application for Permission in Principle for the construction of 5 dwellings | Land North Of The Nook Morwenna Road Shop Morwenstow Cornwall – ***FIVE DAY PROTOCOL – 2 Agree to disagree***

PA25/01703 | Non-material amendment in relation to decision notice PA18/07700 dated 13/11/2018, namely 1) change to the roof design for Phase 2 of the proposed buildings pitched roof to provide a 'standard' flush eaves, external 'bullnose' gutter, relocated antennas, relocated rainwater pipe. 2) cladding infill to the roof interface between Phase 1 and Phase 2.

Cornwall Council Decision Approved/Withdrawn/Refused: Approved

PA25/01032 | Non material amendment in relation to decision notice PA23/08701 dated 21.12.2023 Making changes to the surface water drainage from a soakaway to an attenuation tank | Elm Bank Woodford Bude Cornwall EX23 9JD

PA25/01081 | Partial demolition and extension of residential dwelling. | Old Smithy Morwenna Road Shop Morwenstow Bude Cornwall EX23 9SG

- ***Pre-Application Advice in process:***

PA25/00171/PREAPP | Pre application advice for proposed conversion & extension of curtilage Grade II Listed barn. | Barn West Of Marsland Manor Morwenstow Bude Cornwall EX23 9ST

PA25/00213/PREAPP | Pre application to gain advice, to see if a replacement dwelling would be supported by Cornwall Council as infill/replacement structure


- ***Appeal in progress:***

24/00205/REF | The erection of an agricultural storage shed. | Land At Shop Bude EX23 9SQ

24/00267/REF | Outline Application for one new dwelling, with all matters reserved except for access. | Land Between Foxhaven and Meadow View Eastcott Bude Cornwall

18. Date of next monthly meeting – **Wednesday 16th April 2025; unless a planning meeting is required before that.**

With there being no further business – the Chairman closed the meeting at 2055 hours.

Signed 

Cllr Shorne Tilbey Cornwall Council

Report to Morwenstow Parish Council 13th March 2025

I attended Full Council on 25/02/2025 at New County Hall Truro:

1.00 The main topic was the next financial year's budget. After a long debate and no alternative budget being put before The Council from the opposition to the current administration, following extensive discussions, the budget was approved. (within the approved max increase set by Govt. 4.99 %)

It was a serious consideration as we need to consider the underfunding from the Central Government for supporting Adult Social Care. Our costs have risen 51% over the last 4 years. Children & Families Costs have risen by 44 % in the same period, mainly home to school transport which we need in such a rural location.

2.00 It was agreed to put some money aside for much needed road improvements at The Plusha Junction on A38 due to recent fatal accidents.

3.00 The Overview and Scrutiny Committees, I attend in particular Children and Families. Scrutiny of complaints to the inclusion of SEND services, the number of complaints are steady and after triage spurious complaints, valid ones are dealt within the recommended time frame.

4.00 Constitution & Governance Committee: The usual routine procedural bumpf concerning Member involvement in The new Planning Local Plan (a bit vague as we are awaiting clarity from Govt. on new planning regs.) And last but not least, development of new member training and induction programmes for all newbies following the May 1st Elections.

Should any Parish members, or local residents have any issues or wish to discuss matters, happy to receive phone calls or email. Take care.

Regards Cllr Shorne Tilbey

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